



WEST SIDE CALHOUN COUNTY NAVIGATION DISTRICT

PO BOX 189

SEADRIFT, TX 77983

361-485-0330

**MINUTES OF THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WEST
SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

The Board of Navigation and Canal Commissioners of the West Side Calhoun County Navigation District (the "District") convened on 16 July 2019 at 7:00 pm at the offices of the District, 402 S Main Street, Seadrift, TX with the following Commission members present: Jack Campbell, Jr., Teddy Hawes, and William Schustereit. Also present at the meeting were: Jennifer Stastny, Port Director; Duane Crocker, District Legal Counsel; Glenn Davenport, Harbor Master; Caitlynn Davenport, District Secretary. Also present were Matt Glaze, Urban Engineering and consulting engineer for the District, and Clint Cox, Victoria Fleet, LLC/Devall Enterprises.

Jack Campbell, Jr., Chairman, presided over the meeting. Noting that a quorum was present, the Chairman called the meeting to order and upon motions duly made, seconded and adopted, the following proceedings were had:

The Commissioners unanimously approved the minutes of the 18 June 2019 meeting.

There was no public comment received

The Commissioners received, reviewed, and unanimously approved the District's financial reports and records for the month of June, which included the Accounts Payable and bank reconciliations.

The Commissioners received, reviewed and unanimously approved the District's Quarterly Investment Reports for the second quarter of 2019.

The Commissioners received a report from the District's Port Director, which included information regarding bids received for property clearing at Long Mott Harbor and the need for a public bid process, discussion of replacement of fence at Seadrift Harbor, and information regarding the GICA Conference to be held in New Orleans.

The Commissioners received a report from the District's Legal Counsel, which included an update on a Master Services Agreement with Urban Engineering, an update on lease negotiations with Dow, and KAG Specialty Products.

JACK CAMPBELL, JR
Chairman

TEDDY HAWES
Commissioner

WILLIAM SCHUSTEREIT
Commissioner

The Commissioners received a report of the District's Harbor Master.

The Commissioners reviewed and approved the Master Services Contract with Urban Engineering of Victoria, TX. The Commissioners reviewed and approved a project order for District property mapping which falls under the scope of the Master Services Contract.

The Commissioners reviewed, discussed, and approved modifications made to the license agreement for use of the Hwy 185 property with KAG.

There being no further business brought before the Commissioners, the Chairman announced the meeting was adjourned at 8:09 p.m.

Jack Campbell, Jr., Chairman

Teddy Hawes, Commissioner

William Schustereit, Commissioner

Jennifer Stastny, Port Director