



WEST SIDE CALHOUN COUNTY NAVIGATION DISTRICT

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SEADRIFT, TX 77983

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**MINUTES OF THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WEST
SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

The Board of Navigation and Canal Commissioners of the West Side Calhoun County Navigation District (the "District") convened on 22 October 2019 at 7:00 pm at the offices of the District, 402 S Main Street, Seadrift, TX with the following Commission members present: Jack Campbell, Jr. and William Schustereit. Also present at the meeting were: Duane Crocker, District Legal Counsel, Jennifer Stastny, Port Director; Glenn Davenport, Harbor Master; and Caitlynn Davenport, District Secretary. Also present was Tom Schmidt, Urban Engineering.

Jack Campbell, Jr., Chairman, presided over the meeting. Noting that a quorum was present, the Chairman called the meeting to order and upon motions duly made, seconded and adopted, the following proceedings were had:

The Commissioners unanimously approved the minutes of the 17 September 2019 meeting.

There was no public comment received

The Commissioners received, reviewed, and unanimously approved the District's financial reports and records for the month of September, which included the Accounts Payable and bank reconciliations.

The Commissioners received, reviewed and unanimously approved the District's Quarterly Investment Reports for the 3rd Quarter 2019.

The Commissioners received a report from the District's Port Director, which included information regarding the TxDOT driveway relocation as pertaining to the Hwy 185 bridge improvement and roadway widening project; the TxDOT Rider 38 project update, with input and information provided by Tom Schmidt with Urban Engineering.

The District received a report from the District's Legal Counsel, which included status of lease negotiations with Dow Chemical, status of license for use by KAG Specialty Products for the Long Mott Truck Terminal property, which will run from 1November 2019 to 30 April, 2020.

The Commissioners received a report of the District's Harbor Master, which included information regarding oyster season leases and continued calls for boat space at the Harbor

The Commissioners received and accepted public bids for the cleaning of District properties. Lester contracting was the only bidder, in the amount of \$98530.00. This includes work at Seadrift and Long Mott Harbors, as well as the Hwy 185 truck terminal property. Commissioners voted unanimously to accept the bid, as this is the second time the project has gone to public bid and needs to be done.

The Commissioners received and accepted the bid for fencing work at Seadrift Harbor from Krenek Fence, in the amount of \$13,800.00. The Port Director and Harbor Master will coordinate the work with activities taking place at the Harbor.

Recommended changes to the District Tariff were tabled until the November meeting.

There being no further business brought before the Commissioners, the Chairman announced the meeting was adjourned at 8:10 pm..

Jack Campbell, Jr., Chairman

Teddy Hawes, Commissioner

William Schustereit, Commissioner

Jennifer Stastny, Port Director