



WEST SIDE CALHOUN COUNTY NAVIGATION DISTRICT

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**MINUTES OF THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WEST
SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

The Board of Navigation and Canal Commissioners of the West Side Calhoun County Navigation District (the "District") convened on 19 November 2019 at 7:00 pm at the offices of the District, 402 S Main Street, Seadrift, TX with the following Commission members present: Jack Campbell, Jr., Teddy Hawes, and William Schustereit. Also present at the meeting were: Duane Crocker, District Legal Counsel, Jennifer Stastny, Port Director; Glenn Davenport, Harbor Master; and Caitlynn Davenport, District Secretary. Also present were Tom Schmidt, Urban Engineering; Clint Cox, Devall Towing/Victoria Fleet; Rob Muell, TGLO; and representatives with U.S. Seafood.

Jack Campbell, Jr., Chairman, presided over the meeting. Noting that a quorum was present, the Chairman called the meeting to order and upon motions duly made, seconded and adopted, the following proceedings were had:

The Commissioners unanimously approved the minutes of the 22 October 2019 meeting.

There was no public comment received

The Commissioners received, reviewed, and unanimously approved the District's financial reports and records for the month of October, which included the Accounts Payable and bank reconciliations.

The Commissioners received a report from the District's Port Director, which included information regarding the Rider 38 Grant Application, information regarding a complaint of barges being tied up on private property along the Canal and causing property damage, update on new Operations Manager for the USACE, status of cleanup of District properties, and discussion of fence replacement at Seadrift Harbor.

The District received a report from the District's Legal Counsel, which included status of lease negotiations with Dow Chemical.

The Commissioners received a report of the District's Harbor Master, which included information regarding oyster season leases and congestion at Seadrift Harbor as a result. Also discussed was the

issue of broken water lines at the Harbor. Glenn is repairing as fast as he can, but users continue to break them as fast as he can make repairs.

The Commissioners received a report from the District's Consulting Engineering firm, Urban Engineering, regarding the options for the Rider 38 Grant. Options included a partial or a complete hard surfacing of the roadway to improve access to District properties and Long Mott Harbor. The Commissioners voted unanimously to accept the complete hard surfacing proposal and approved its submittal as the District's Rider 38 Grant application project.

The Commissioners received recommended adjustments to the District's Tariff No. 1, which govern the usage of the navigable waterways within the District's jurisdiction, and properties and facilities owned by the District, to include Seadrift and Long Mott Harbors. The Commissioners voted unanimously to raise wharfage charges at Seadrift Harbor for oysters to match those of the City of Seadrift Harbor, to \$0.50 per sack and all other commodities to \$0.15 per pound; add a charge for frac sand on District owned property and facilities to \$1.00 per ton and non-District owned facilities to \$0.55 per ton; add a charge for limestone, gravel and other aggregate of \$0.15 per ton; add a charge for chemicals and petrochemicals, liquid, via pipeline, per barrel of \$0.05 per across District owned facilities and \$0.025 per barrel through non-District owned facilities; and a charge for containerized cargoes, non-HazMat, District owned facilities of \$20.00 per container, HazMat through District owned facilities of \$25.00 per container, Non-HazMat containerized cargos, facilities owned by others of \$10.00 per container and HazMat, facilities owned by others of \$15.00 per container. These increases and additions to the District's Tariff are effective 1 December 2019.

The Commissioners discussed remodeling and repairs of the District's offices. Suitable contractors will be sought, and recommendations brought back for consideration at future meetings of the District. It is not determined whether the project will necessitate a formal public bid process at this time.

The Commissioners received information regarding the installation of electricity and water at dock facilities leased by U.S. Seafood. It was determined the District needs design plans for the installation and all work needs to be performed by certified plumbers and electricians. The District's Consulting Engineers will review the plans and subsequent work to ensure compliance with appropriate regulations and standards.

The Commissioners discussed needed repairs to a section of caved in concrete at Seadrift Harbor. To ensure there are no dangers present or imminent structural failure, the District's Consulting Engineering firm will inspect the location and bring back recommendations to the December meeting for consideration.

At 8: 27 pm, the Commissioners then went into Executive Session, in accordance with the Texas Open Meetings Act, Tex. Gov't Code, Chapter 551 for the purposes of discussing lease negotiations and other real estate matters of importance to the District. The regular meeting was then reconvened at 8: 55 pm, with no action taken as a result of the discussions held during Executive Session.

There being no further business brought before the Commissioners, the Chairman announced the meeting was adjourned at 9:00 pm..

Jack Campbell, Jr., Chairman

Teddy Hawes, Commissioner

William Schustereit, Commissioner

Jennifer Stastny, Port Director

JACK CAMPBELL, JR
Chairman

TEDDY HAWES
Commissioner

WILLIAM SCHUSTEREIT
Commissioner