



**WEST SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

**PO BOX 189**

**SEADRIFT, TX 77983**

**361-485-0330**

**MINUTES OF THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WEST  
SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

The Board of Navigation and Canal Commissioners of the West Side Calhoun County Navigation District (the "District") convened on 17 December 2019 at 7:00 pm at the offices of the District, 402 S Main Street, Seadrift, TX with the following Commission members present: Jack Campbell, Jr., Teddy Hawes, and William Schustereit. Also present at the meeting were: Jennifer Stastny, Port Director; Glenn Davenport, Harbor Master; and Caitlynn Davenport, District Secretary. Also present were Tom Schmidt, Urban Engineering and Clint Cox, Devall Towing/Victoria Fleet;

Jack Campbell, Jr., Chairman, presided over the meeting. Noting that a quorum was present, the Chairman called the meeting to order and upon motions duly made, seconded and adopted, the following proceedings were had:

The Commissioners unanimously approved the minutes of the 19 November 2019 meeting.

There was no public comment received

The Commissioners received, reviewed, and unanimously approved the District's financial reports and records for the month of November, which included the Accounts Payable and bank reconciliations.

Review and adoption of an Operating and Maintenance Budget for 2020 was tabled.

The Commissioners received a report from the District's Port Director, which included information regarding the Rider 38 Grant Application, information regarding the District's Canal ordinance and TPWD, update on 2020 O&M funding for the Corps of Engineers, status of cleanup of District properties, and status of potential office remodel project.

The Commissioners received a report of the District's Harbor Master, which included information regarding oyster season leases and continued congestion at Seadrift Harbor. Also discussed was the request from US. Sea Products to install water and power lines for their use at the Harbor. They have shown Glenn rough ideas of utility placement, but have not brought the final diagrams to the District as directed.

The Commissioners received a report from the District's Consulting Engineering firm, Urban Engineering, regarding the submission of the Rider 38 Grant and observations regarding the dock surface and bulkhead at Seadrift Harbor. Recommendations were to fill areas of concern with large, angular rock to stabilize the area until after oyster season.

The Commissioners unanimously voted to extend the contract with Port Strategies Consulting, LLC for Port Management and Development services for 2020.

The Commissioners discussed leases and other real estate matters of importance to the District, with no action taken.

There being no further business brought before the Commissioners, the Chairman announced the meeting was adjourned at 8:00 pm..

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Jack Campbell, Jr., Chairman

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Teddy Hawes, Commissioner

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William Schustereit, Commissioner

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Jennifer Stastny, Port Director