



WEST SIDE CALHOUN COUNTY NAVIGATION DISTRICT

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**MINUTES OF THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WEST
SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

The Board of Navigation and Canal Commissioners of the West Side Calhoun County Navigation District (the "District") convened on 21 January 2020 at 7:00 pm at the offices of the District, 402 S Main Street, Seadrift, TX with the following Commission members present: Jack Campbell, Jr., Teddy Hawes, and William Schustereit. Also present at the meeting were: Jennifer Stastny, Port Director; Glenn Davenport, Harbor Master; and Caitlynn Davenport, District Secretary. Also present were Tom Schmidt, Urban Engineering, Rob Muill, TGLO, and Clint Cox, Devall Towing/Victoria Fleet;

Jack Campbell, Jr., Chairman, presided over the meeting. Noting that a quorum was present, the Chairman called the meeting to order and upon motions duly made, seconded and adopted, the following proceedings were had:

The Commissioners unanimously approved the minutes of the 17 December 2019 meeting.

There was no public comment received

The Commissioners received, reviewed, and unanimously approved the District's financial reports and records for the month of December, which included the Accounts Payable and bank reconciliations, as well as the Quarterly Investment reports for the 4th quarter of 2019.

Review and adoption of an Operating and Maintenance Budget for 2020 was tabled.

The Commissioners received a report from the District's Port Director, which included information regarding the Rider 38 grant status and INFRA grant program, information regarding the annual audit preparations and status of District customer files and accounts, status of cleanup of District properties, and status of potential office remodel project.

The Commissioners received a report from the District's Legal Counsel.

The Commissioners received a report of the District's Harbor Master, which included information regarding oyster season leases and continued congestion at Seadrift Harbor. Also discussed was the request from US. Sea Products to install water and power lines for their use at the Harbor. They have

shown Glenn rough ideas of utility placement, but have not brought the final diagrams to the District as directed. They have also not provided proposed location and improvement drawings to the District's Consulting Engineers.

The Commissioners received a report from the District's Consulting Engineering firm, Urban Engineering, regarding the submission of the Rider 38 Grant and a brief overview of projects which could be of benefit to the District through INFRA grant application.

The Commissioners voted to issue a permit to U.S. Seafood, rather than a lease, for the area of Seadrift Harbor known as the "shell pile" area. Permit will be on a month to month basis, and expire at the end of Oyster season.

The Commission convened in Executive Session, pursuant to the Texas Open Meetings Act, Tex. Gov't Code, Chapter 551, at 8:27 pm.

Executive session was adjourned and regular business of the District resumed at 9:05 pm, with Chairman Jack Campbell, Jr calling the meeting back in order.

The Commissioners discussed leases and other real estate matters of importance to the District, with no action taken.

There being no further business brought before the Commissioners, the Chairman announced the meeting was adjourned at 9:08 pm..

Jack Campbell, Jr., Chairman

Teddy Hawes, Commissioner

William Schustereit, Commissioner

Jennifer Stastny, Port Director