



**WEST SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

**PO BOX 189**

**SEADRIFT, TX 77983**

**361-485-0330**

**MINUTES OF THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WEST  
SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

The Board of Navigation and Canal Commissioners of the West Side Calhoun County Navigation District (the "District") convened on 18 February 2020 at 7:15 pm at the offices of the District, 402 S Main Street, Seadrift, TX with the following Commission members present: Jack Campbell, Jr., Teddy Hawes, and William Schustereit. Also present at the meeting were: Jennifer Stastny, Port Director; Duane Crocker, District Legal Counsel; Glenn Davenport, Harbor Master; and Caitlynn Davenport, District Secretary. Also present was the District's Consulting Engineer, Tom Schmidt, Urban Engineering.

Jack Campbell, Jr., Chairman, presided over the meeting. Noting that a quorum was present, the Chairman called the meeting to order and upon motions duly made, seconded and adopted, the following proceedings were had:

The Commissioners unanimously approved the minutes of the 21 January 2020 meeting.

There was no public comment received

The Commissioners received, reviewed, and unanimously approved the District's financial reports and records for the month of January 2020, which included the Accounts Payable and bank reconciliations.

Review and adoption of an Operating and Maintenance Budget for 2020 was tabled.

The Commissioners received a report from the District's Port Director, which included information regarding upgrades and improvements to District offices, Information regarding the Rider 38 grant application status, information concerning BUILD and PIDP grants, information regarding a letter and tariff information sent to Seadrift Coke, discussion regarding the District's budget process and necessity for cooperation with contract bookkeeping service, and request for a planning meeting in March or April.

The Commissioners received a report from the District's Legal Counsel, which included information on the USACE easement at PA 3 and status of enforcement of District imposed ordinance on the Calhoun County portion of the Victoria Barge Canal.

The Commissioners received a report of the District's Harbor Master, which included information regarding oyster season leases and continued congestion at Seadrift Harbor.

The Commissioners received a report from the District's Consulting Engineering firm, Urban Engineering, regarding District infrastructure needs and plans with cost estimates for improvements, and conceptualized plans for property of interest in the Port O'Connor area. The District set a date of 11 March 2020 at 1:00 pm to review and discuss this information.

The Commissioners voted to approve the signing of the Letter of Engagement from Goldman, Hunt, and Notz, LLC for the District's Annual Audit.

There being no further business brought before the Commissioners, the Chairman announced the meeting was adjourned at 8:55 pm..

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Jack Campbell, Jr., Chairman

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Teddy Hawes, Commissioner

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William Schustereit, Commissioner

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Jennifer Stastny, Port Director