



WEST SIDE CALHOUN COUNTY NAVIGATION DISTRICT

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**MINUTES OF THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WEST
SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

The Board of Navigation and Canal Commissioners of the West Side Calhoun County Navigation District (the "District") convened on 21 July 2020 at 7:00 pm at District offices, 402 S. Main, Seadrift TX. Jack Campbell, Jr., Chairman called the meeting to order. Present were the following Commission members Jack Campbell, Jr.; Teddy Hawes and William Schustereit. Also present at the meeting were: Jennifer Stastny, Port Director; Tom Schmidt, Urban Engineering, Consulting Engineer; Glenn Davenport, Harbor Master; and Donald Goldman, Goldman, Hunt and Notz, CPA's. District Legal Counsel, Duane Crocker, participated via conference call.

Jack Campbell, Jr., Chairman, presided over the meeting. Noting that a quorum was present, the Chairman called the meeting to order and upon motions duly made, seconded and adopted, the following proceedings were had:

The Commissioners unanimously approved the minutes of the 16 June 2020 regular meeting.

Donald Goldman addressed the Commission during the Public Comment portion of the meeting. His comment pertained to the District's channel markers in Port O'Connor. Commissioner Teddy Hawes reported that repair and replacement of those markers is in progress.

The Commissioners received, reviewed, and unanimously approved the District's financial reports and records for the month of June 2020, which included the Accounts Payable and bank reconciliations.

The Commissioners received, reviewed, and approved the District's Quarterly Investment Reports for the 2nd quarter of 2020.

The District's Annual Financial Audit, conducted by Goldman, Hunt, and Notz, LLC was presented by Donald Goldman and unanimously approved.

The Commissioners received a report from the District's Port Director which included information regarding the Rider 38 grant, continued efforts to address Long Mott Harbor with Kirby Corp; information regarding a work trailer placement permit for Ponchartrain Partners, LLC; information regarding TWCA

JACK CAMPBELL, JR
Chairman

TEDDY HAWES
Commissioner

WILLIAM SCHUSTEREIT
Commissioner

annual premium credit program; information regarding the District's CD's; information regarding TxDOT and USACE Emerging Ports and status of USACE dredging projects.

The Commissioners received a report from the District's Legal Counsel, which included information regarding an easement request from Phillips 66 and a differentiation between their project and another pipeline project by Epic Pipeline. Information was also provided regarding status of lease negotiations with Dow Chemical Co, and updates on negotiations regarding property in Port O'Connor. The Commissioners discussed property of interest in Port O'Connor. The Commission authorized Duane Crocker, Legal Counsel for the District, to continue with negotiations regarding said property and reach potential agreement for purchase. The Commissioners also authorized Duane Crocker and Jennifer Stastny to discuss financing options with possible lenders.

The Commissioners received a report of the District's Harbor Master, which included information regarding activities at Seadrift Harbor including a temporary tenant for the month of August, and maintenance issues at the Harbor.

The Commissioners received a report from the District's Consulting Engineer, Tom Schmidt of Urban Engineering, which included needed repairs to infrastructure at Seadrift Harbor and plan to address; and Task Order #2 for the Rider 38 Project.

The Commissioners received and unanimously approved a proposal for temporary repairs at Seadrift Harbor from Lester Contracting, of Port Lavaca, TX. Repairs will begin as soon as Lester is available.

The Commission authorized Teddy Hawes to move all the District's Certificates of Deposit into corresponding checking or savings accounts at First National Bank.

The discussion regarding commercial sales of seafood products across District property and facilities was tabled.

The Commissioners requested that Harbor Master Glenn Davenport discuss location of leased space and potential efficiencies with U.S. Seafood Products and Prestige Oysters.

The Commission went into Executive Session at 8:40 pm for the purposes of discussing Real Estate matters and properties of interest of the District. The Commissioners came out of Executive Session at 8:57 pm, with no official action taken.

There being no further business brought before the Commissioners, the Chairman announced the meeting was adjourned at 8:58 pm..



Jack Campbell, Jr., Chairman



Teddy Hawes, Commissioner



William Schustereit, Commissioner



Jennifer Stastny, Port Director