



**WEST SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

**PO BOX 189**

**SEADRIFT, TX 77983**

**361-485-0330**

**MINUTES OF THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WEST  
SIDE CALHOUN COUNTY NAVIGATION DISTRICT**

The Board of Navigation and Canal Commissioners of the West Side Calhoun County Navigation District (the "District") convened on 16 June 2020 at 6:30 pm at Seadrift Harbor, Harbor Drive, Seadrift TX. Jack Campbell, Jr., Chairman called the meeting to order. Present were the following Commission members Jack Campbell, Jr.; and William Schustereit. Also present were Jennifer Stastny, Port Director; Glenn Davenport, Harbor Master; and Matt Glaze, Consulting Engineer, Urban Engineering.

The Commission reviewed the condition of infrastructure at Seadrift Harbor. Upon completion of the review, the meeting was suspended at 7:10 p.m. to allow for travel from the Harbor to District offices for resumption of the meeting.

The meeting was resumed and called to order at 7:30 pm at the offices of the District, 402 S Main Street, Seadrift, TX with the following Commission members present: Jack Campbell, Jr., Teddy Hawes, and William Schustereit. Also present at the meeting were: Duane Crocker, Legal Counsel; Jennifer Stastny, Port Director; Matt Glaze Consulting Engineer; Glenn Davenport, Harbor Master; and Caitlynn Davenport, District Secretary.

Jack Campbell, Jr., Chairman, presided over the meeting. Noting that a quorum was present, the Chairman called the meeting to order and upon motions duly made, seconded and adopted, the following proceedings were had:

The Commissioners unanimously approved the minutes of the 19 May 2020 regular meeting.

There was no public comment received

The Commissioners received, reviewed, and unanimously approved the District's financial reports and records for the month of May 2020, which included the Accounts Payable and bank reconciliations.

The District's Annual Financial Audit, conducted by Goldman, Hunt, and Notz, LLC was tabled until the July meeting.

The Commissioners received a report from the District's Port Director which included information regarding the Rider 38 grant, an update on payment from KAG Specialty Products, continued efforts to address Long Mott Harbor with Kirby Corp; and status of USACE dredging projects.

The Commissioners received a report from the District's Legal Counsel, which included information regarding an easement request from Phillips 66, a letter received regarding the Levee Road and maintenance, information regarding lease negotiations with Dow Chemical Co, and updates on negotiations regarding property in Port O'Connor.

The Commissioners received a report of the District's Harbor Master, which included information regarding activities at Seadrift Harbor including a temporary tenant for the month of August, and maintenance issues at the Harbor.

The Commissioners received a report from the District's Consulting Engineer, Matt Glaze of Urban Engineering, which included needed repairs to infrastructure at Seadrift Harbor and plan to address; and Task Order #2 for the Rider 38 Project.

The Commissioners discussed property of interest in Port O'Connor. The Commission authorized Duane Crocker, Legal Counsel for the District, to continue with negotiations regarding said property and reach potential agreement for purchase.

There being no further business brought before the Commissioners, the Chairman announced the meeting was adjourned at 8:55 pm..

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Jack Campbell, Jr., Chairman

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Teddy Hawes, Commissioner

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William Schustereit, Commissioner

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Jennifer Stastny, Port Director